

YOUR GUIDE TO PACKAGING, MAXIMISING SPACE & MAKING THE MOST OF YOUR STORAGE ROOM

Preparing for Transportation & Storage

FLEXiSPACE.com recommends that the contents of this guide are adopted, irrespective of the period of time you plan to store. Your careful preparation and box packing protect your goods and ensure you maximise the space available.

- ✓ Dismantle items where possible, they are far easier to store and take up a lot less space.
- ✓ Defrost refrigerators and freezers – transport them with the doors closed, but store them with the doors open.
- ✓ Ensure all the items you store are clean (garden equipment, BBQ's are good examples).
- ✓ FLEXiSPACE.com Storage Boxes & Packaging Materials help protect your goods from damage. Plus, their robust construction allows you to stack full boxes higher and make use of the vertical space your storage unit provides.
- ✓ Pack all boxes with the logos facing to the side; this helps ensure breakable items don't shuffle around.
- ✓ Be sensible what you pack in each box to ensure you can lift them – heavy items in small boxes, light items in large ones.
- ✓ Fill boxes as best you can, partially filled boxes are liable to collapse when stacked.
- ✓ Label boxes clearly and keep an inventory of which items are stored in which box.
- ✓ Clearly label boxes that hold fragile items, perhaps use a different colour pen or sticker?
- ✓ Secure your box using an appropriate tape that will keep it sealed and secure.
- ✓ Protect mirrors, pictures, ornaments and so on with bubble wrap and remember the bubbles should be facing inwards. Similarly for TV's, protect the screen.
- ✓ You can store clothes in your wardrobe if it cannot be dismantled – if not, use a FLEXiSPACE.com wardrobe box, particularly when storing for a long time.
- ✓ Take care to note the items that cannot be stored in your FLEXiSPACE.com storage unit.

You can buy your FLEXiSPACE.com Boxes, Packaging & Materials either in store or by visiting www.FLEXiSPACE.com

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Maximising your FLEXiSPACE.com Storage Space

FLEXiSPACE.com highlights the importance of storing your items properly, so here are a few of our tips how.

- ✓ Have a plan of how you will store and try to keep this plan in mind when transporting your goods to store – ensure the items you want to store first are the first to hand when unloading.
- ✓ Leave a plan of the items you store to hand in your room, perhaps even take pictures using your smart phone to memorise?
- ✓ Place all your heavy & bulky items on the floor – allowing you to stack items above and make better use of the vertical space.
- ✓ Store large items like sofas on their end to save floor space.
- ✓ Careful when storing heavy items, if they are left to rest against sofas or mattresses they will leave indentations.
- ✓ Stack same sized boxes one on top of the other – think uniform and orderly.
- ✓ Keep items you may want to access to one side, these are the last items you want to place in your FLEXiSPACE.com room.
- ✓ Stack chairs where possible, if not turn one on end and stack seat to seat – this also creates some small space to store beneath the legs for items such as books, CD's or kitchen equipment.
- ✓ Ensure furnishings are protected by a protective cover or dust sheet. These are available, along with many other useful storage accessories, in our Box Shop.
- ✓ Ensure freezer and fridge doors are left open – however perhaps fill them with small items.
- ✓ If you plan to access your room regularly, leave a small central aisle.

HERE ARE JUST A FEW OF THE ITEMS WE HAVE IN OUR BOX SHOP

Boxes

Wardrobe Box / CD Storage Box / Mirror & Picture Packing

Bubblewrap

5 Metre / 25 Metre / 50 Metre

Dust Covers

Single Mattress / Double & King Mattress / Armchair / Sofa /
3 Metre x 5 Metre

Accessories

Pens / Knives / Gloves / Tape Measures / Corner Protectors /
Rope / Tape Gun & Tape

Padlocks

With Key / With Combination

Packing Sundries

5 Kilo Paper Wrap / Clear Shrink Wrap / Packing Peanuts /
White Packing Tape / Fragile Packing Tape

ASK ABOUT OUR BULK BUY DEALS AND RESERVATION OFFERS